

## Your MOVING checklist

### A MONTH before the move:

Reserve a moving company; purchase moving boxes and packing materials.

Change address with all your charge accounts, insurance company, subscriptions and anybody who sends you mail.

Clean out closets, attic, basement and garage and donate or sell unwanted items.

Contact schools to see about transferring records and/or registering.

Submit a change of address form at the Post Office that services your current address.

Contact utility companies to provide a shut-off date and the address for sending final bills and refunds.

Contact service providers (lawn care, security, pest control) to give them a cancellation date and the address for sending final bills and refunds.

### ONE to TWO weeks prior to moving:

Set aside items that will be needed to clean the house just prior to closing it up.

As you pack, label boxes with the room location at the new house (BR #1, BR #2, etc.) and the type of contents. You may also label boxes with numbers to indicate the priority of unpacking.

If you are using a moving company, choose what needs to go with you: valuables, medications, important papers, food, pet food, etc. and make sure you are setting these aside in the same place.

Borrow coolers for transporting refrigerated or frozen food locally or start using up/giving away those types of foods.

### WEEK of the move:

Clean all appliances.

Plan food items and beverages to have on hand for snacking during the move.

Be sure to leave paper towels, toilet paper, soap and hand sanitizer in your current house and pack before leaving for use at the new house (or you can leave it for the new residents to help with their move in).

Empty all lawn equipment of gas and oil.

Make signs to label rooms in the new house to assist the movers and yourselves with getting boxes to the right room (BR#1, BR#2, etc.)